

Mayor
David Martin



Acting
Director of Operations
Cindy Grafstein

Superintendent of Recreation
Laurie Albano

Golf Course Superintendent
Michael Sullivan
(203)-977-5694

APPROVED

Office of Operations
E. Gaynor Brennan Municipal Golf Course
451 Stillwater Road
Stamford, CT 06902

Golf Commission
Robert Tyska, Chairman
Thomas Birkett
Michael Briscoe
Alice Lyons

Minutes of the E. Gaynor Brennan Golf Commission August 21, 2018 Meeting

Present were:

R. Tyska, T. Birkett, M. Briscoe

Absent: A. Lyons

Staff: M. Sullivan, L. Albano, A. Aulenti, M. Zohdy

Public: A. Brantner

Chairman Tyska called the meeting to order at 6:01 pm.

Adoption of the Agenda

Mr. Briscoe made a motion to accept the agenda. Seconded by Mr. Birkett. **Motion passed unanimous.**

Reading of the Minutes

Mr. Briscoe made a motion to accept the minutes from the July 31, 2018 meeting. Seconded by Mr. Birkett. **Motion passed Unanimous**

Comments from the Public

Nothing to report

Monthly Report

Mr. Sullivan gave a brief fiscal report for the month of July 2018. He reported rounds and revenue were down last month.

Supt. of Greens Report

Mr. Sullivan reported that it had been a very difficult month, weather wise, for the golf course due to a significant amount of rain, along with high heat and high humidity causing the loss of turf in low lying areas. He reported we had begun renovation work in these low lying areas to include aeration, seeding and topdressing. He also reported that he had been trying to treat the algae, on fairways, with Turface.

Mr. Tyska reported on the difficult weather and how he had received emails from area courses stating they were having many of the same issues.

A brief discussion was held on the 18th fairways and possible future remedies to drainage and disease issues.

Mr. Tyska discussed the work in the dump by Canio Carlucci. Mr. Sullivan reported that he was done, but would like to have him come back, to work on the other side.

A brief discussion was held regarding the adding old equipment to the city auction.

Mr. Briscoe requested if there was any feedback on tree work that was done. A brief discussion was held regarding tree work. Mr. Sullivan is to reach out to Asplund Tree for a price on having tree climbers come in for work that could not be reached by the bucket truck.

Greens Committee

Nothing to Report

Personnel Committee

Mr. Sullivan reported one of full time employees reported to need surgey has postponed this surgery and it is being looked into as possible works comp, repetitive use injury

Mr. Sullivan reported on an email received from a neighbor on the 18th hole regarding golf balls. A brief discussion was had regarding efforts made to reduce the balls

Finance Committee

Nothing to report

House Committee

Mr. Zody reported that he and Mr. Sullivan were discussing possible special offers, such as a possible 9 & Dine. Rounds of golf, where we could offer a cheaper rate and include a discount in the restaurant.

Mr. Tyska reported that it could be as simple as emailing a promotion to remind people they get a percentage off with their golf receipt. A brief discussion was held regarding possible specials to offer. Ms. Aulenti discussed a Facebook promotion she did for the Sterling Farms Golf Shop.

Pro-Shop Committee

Nothing to report

With Ms. Albano needing to leave for another meeting, Mr. Tyska discussed the Golf Shop RFP and that there was a meeting to discuss the financials.

Ms. Albano reported that she met with Human Resources on a request to change the Cashier position to Account Clerk II. She also discussed that at the financial meeting, it was discussed that the Board of Reps should be notified ahead of time due to the financial change in the RFP. It was stated by Mr. Tyska that we need to have the RFP go out to bid on schedule and that we not notify the Board of Reps until afterwards, as they will need to approve the contract.

Mr. Sullivan expressed concern over the length of time it could take to have a contract created and signed.

Ms. Albano reported that it was suggested by Acting Director of Operations, Cindy Grafstein, that you notify them prior to them finding out on their own.

Mr. Tyska suggested that we wait until we are ready to go to contract, we get it on the Board of Reps agenda.

Ms. Albano left for her meeting.

Union Business

Nothing to report

Correspondence

Nothing to report

Request for use of the Golf Course

Mr. Sullivan reported there is a tournament scheduled for the end of this month. Gartner Group and was to have approximately 90 people

Outing Request

Nothing to report

League Requests

Nothing to report

Old Business

Mr. Tyska requested a status update on the capital Projects.

Mr. Sullivan reported that due to the short turn around since the last meeting, there was little progress to report. He reported he is working with the Purchasing agent to get a bid out for a tee contractor on an as needed basis.

Mr. Tyska requested whether the contract could be renewed after a three year period. Mr. Sullivan reported he thought it was two years.

Mr. Sullivan reported that due to him not being able to Grasso regarding the repair of our storm drain, Ms. Albano reached out to the Supervisor of Highways and requested he contact them.

Mr. Sullivan reported he had been in contact with Nancy Ormsby, from Engineering, requesting the status of the Architect contract.

Ms. Brantner, requested whether there was already a plan or was the architect to do the plan. Mr. Sullivan stated that the city architect expressed concern that all of our funding could be spent on bringing the bulding up to code. He reported that items discussed were Electrical upgrades, HVAC, bathroom upgrade in men's locker room, discussion of eliminating lockers and installing Golf simulators. Men's Showers were also discussed.

Mr. Tyska discussed whether or not we needed and architect of whether we could do each item individually. Mr. Sullivan reported specifications will be required to do any work.

Mr. Sullivan discussed the difficulty in being made an enterprise fund, and being handed one hundred year old buildings.

Mr. Sullivan briefly discussed an ADA study that was done city wide.

A brief discussion was held on whether or not showers were needed. Ms. Brantner stated there should be a discussion on whether showers are needed and that if there are showers for men, there should be showers for women. A brief discussion was held on how often showers were used.

Mr. Sullivan reported there was no update on the Kids tees.

Mr. Sullivan reported there was still some sliding on the 14th path, in wet conditions. He stated he is considering ordering a few pails of the Resin to just apply to the tire tracks. There was a brief discussion about possibly adding more speed bumps and for the need of people to drive slower.

Mr. Sullivan reported that he exchanged emails with Doug Smith, Golf Course Architect, and he requested who would be meeting with him. Mr. Tyska stated he would like to be there as well, to discuss a possible course rerouting plan.

New Business

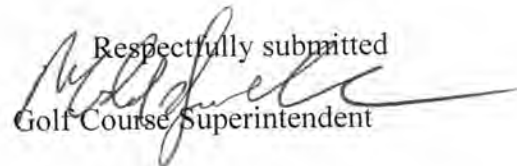
Mr. Sullivan reported that he was contacted by the Storm-water management department about water puddling by a neighbor's house on North St. Mr. Sullivan reported they agreed the easiest, and least expensive solution, would be for them to route the water to a low area to the left of the first green.

Due to a conflict with Mr. Tyska, Mr. Birkett made a motion, seconded by Mr. Briscoe, to move the September meeting from Tuesday Sept. 18th to Thursday Sept. 20th. Motion passed unanimous.

Seeing no further business, Mr. Birkett made a motion to adjourn the meeting, seconded by Mr. Briscoe. **Motion passed unanimous.**

Mr. Briscoe made a motion to adjourn the meeting, seconded by Mr. Birkett. Motion passed unanimous

Meeting ended 7:36 pm

Respectfully submitted

Golf Course Superintendent